

Invitation to the 11th IOF High Level Event Seminar Prague, Czech Republic, 2-3 February 2019

The International Orienteering Federation, in cooperation with the Czech Orienteering Federation (ČSOS), is pleased to invite you to the 2019 IOF High Level Event Seminar to be held at Hotel Golf in Prague, Czech Republic between 2-3 February, 2019.

We have come to a small jubilee, as it has been 10 years the seminar is held. It all started in Oslo in 2009 and the Seminar is organised annually since then. The seminar has become an important event attracting 40-75 attendees each year from about 15-20 countries. The seminar targets appointed organisers, potential future organisers and key persons of IOF High Level Events, including already appointed IOF Senior Event Advisers and Assistant Senior Event Advisers. National orienteering federations are kindly asked to identify and enter suitable candidates.

The main focus this year will be on the organisation of IOF events, especially the World Orienteering Championships, and we plan to provide input for the participants on how we can achieve this common goal. The groupwork once again returns to the agenda. The preliminary programme is as follows:

Preliminary programme - IOF High Level Event Seminar 2019

Saturday 2/2				
8:30	8:45	Welcome and intro	Áron Less	15
8:45	10:15	Keynote speech - TV requirements for Modern Orienteering	Tom Hollowell	90
10:15	10:45	Event Overview Tool update	Helge Lang Pedersen	30
10:45	11:00	Coffee		15
11:00	12:30	Knock-Out Sprint - what we learned from the World Cup in Prague?	Áron Less Adam Chromý	90
12:30	13:30	Lunch		60
13:30	15:00	WOC 2018 - Experience sharing	Daniel Leibundgut & ???	90
15:00	16:00	What can we learn from O-Ringen?	Maria Krafft Helgesson	60
16:00	16:15	Coffee		15
16:15	17:30	WOC - out of forest issues: arena branding, media handling, ceremonies, administrative issues	Malin Fuhr David Wästlund	75
17:30	19:30	Groupwork - exact topics to be published in January	Unni Strand Karlsen Helge Lang Pedersen	120
19:30	20:30	Dinner		60
20:30	Meeting time and social			

Sunday 3/2				
8:30	10:00	Groupwork presentations	participants	90
10:00	10:15	Coffee		15
10:15	11:45	Coach's view on IOF High Level Events - room for improvement	Radek Novotný	90
11:45	12:30	Future of the Orienteering World Cup - update	Tom Hollowell	45
12:30	13:30	Lunch		60
13:30	13:50	WOC 2019 project progress report	WOC 2019	20
13:50	14:05	WOC 2020 project progress report	WOC 2020	15
14:05	14:15	WOC 2021 project progress report	WOC 2021	10
14:15	14:25	WOC 2022 project progress report	WOC 2022	10
14:25	14:40	Wrap-up	Áron Less	15

Organiser: The International Orienteering Federation in cooperation with the Czech Orienteering Federation

Date: 2-3 February 2019

Seminar site: **Hotel Golf**, Prague, Czech Republic
Street address: Plzenská 103/215A, 150 00 Praha 5
<http://www.hotel-golf.cz/en/>



Accommodation **Accommodation Thursday 31/1 – Sunday 3/2**

Single room, including breakfast: 57 EUR per person per night
Twin room, including breakfast: 32 EUR per person per night
Triple room, including breakfast: 30 EUR per person per night
4-bed room, including breakfast: 25 EUR per person per night

Price includes:

- accommodation for one night with breakfast

Meals during the seminar:

Saturday, 3-course lunch: 12 EUR per person
Saturday, 3-course dinner: 12 EUR per person
Sunday, 3-course lunch: 12 EUR per person

Seminar fee: 100 EUR

Coffee/tea with sandwich/cake at seminar breaks are included in the seminar fee.

Please note that neither of the above mentioned meals / prices include dinner on Friday.

The total fee will be invoiced by the IOF to the respective participant or their Federation in the first week of January.

Travel: Distance to conference hotel from:
Prague International Airport – 12 km (20 mins)
Prague downtown (bus & train station) – 9 km (30 mins)

From Prague airport, the conference hotel is easiest reached by taxi from the arrival area.

The hotel is also easy to reach from the airport and from downtown by public transport, for details, consult Google Maps.

Programme: The seminar will consist of lectures, groupwork, discussions and informal gatherings. An updated programme will be sent to all participants.

Friday 1 Feb	evening	arrival, informal meetings
Saturday 2 Feb	morning 08:30-19:30 evening	arrival and registration lectures and groupwork experience sharing, meetings
Sunday 3 Feb	08.30- 14.40	lectures closing

Material: The following IOF publications will be used at the HLES:

- [Competition Rules for IOF Foot Orienteering Events \(2019\)](#)
- [WOC Organisers' Manual \(2011\)](#) and 2019
- [SEA Guidelines \(2017\)](#)

Seminar leader: Áron Less, Chair, IOF FootO Commission

Language: English

How to enter: Please use the online entry form at
<https://www.surveymonkey.com/r/HLES2019>

Deadline for entries: **3 January 2019**

Other: A TV Seminar will be organised the day before the High Level Event Seminar (1st February), at the same hotel. The TV Seminar is a closed event, with invitation only.

Enquiries: For enquiries please contact:
International Orienteering Federation, Sports Administrator David Wästlund
Phone: +46 70 216 33 32
E-mail: david.wastlund@orienteering.org

