



INTERNATIONAL ORIENTEERING FEDERATION

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# IOF GENERAL ASSEMBLY 2020

## GA2020

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Application for the year 2020

*To be filled in and signed by the national orienteering federation. The application shall reach the IOF Office by 5 June 2018.*

### Federation

<b>Federation:</b>	
Name of responsible English-speaking contact person:	
Function within Federation:	
Address:	
Phone:	
Email:	
<i>Signature:</i>	

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## Further information and advice

The IOF has decided to ask for separate applications for the General Assembly and Congress. This does not restrict organizers of IOF major events during 2020 also applying for the General Assembly.

Especially important for this Event is:

The number of participants requiring accommodations is approximately 120 – 150. Accommodations shall be available in several price ranges and in single, double and multi-bed rooms. Keeping the cost of attendance as low as possible to ensure many participants is a key factor in evaluating locations.

A desirable meeting schedule is, on a long week-end:

Thursday	Council Meeting
Friday	Pre-GA meeting
	Global Development Conference
	International Conference on Orienteering Mapping (ICOM)
Saturday	General Assembly and Banquet
Sunday	GA race (orienteering competition for GA participants)

Common transportation solutions for GA participants are desirable.

Potentially IOF Commissions may meet concurrent with the General Assembly. This would potentially add an additional 20 – 40 participants.

## Local Applicant

Name of Local Applicant:	
Name of responsible English-speaking contact person:	
Address:	
Phone:	
Email:	
The (local) applicant's experience in organising events:	

## Event date

Preferred dates or period*:	
Reason for proposing this period*:	
Other suitable dates or period:	
Impossible dates or period:	
*IOF preferred dates or period: <ul style="list-style-type: none"> <li>There is a preference to have the General Assembly 2020 held outside of the European summer orienteering season</li> </ul>	

## Combined Events

Is the Event intended to be combined with another event? If yes, which event?

## Venue & Distances

District:	
Town of Event Centre:	
Distances between Event Centre and planned accommodation (km and minutes):	

Competition	Distances between Event Centre and planned competition areas (km and minutes):
GA race	

	Name	Means of transport to Event Centre	Distance (km) and time (minutes) of transport to Event Centre
Nearest international airport			
Nearest domestic airport			
Nearest railway station			

## Accommodation

Description of planned accommodation for GA delegates

## Planned accreditation and entry fees

Information about planned fees to be paid by the participants (Short version)

Information about planned fees to be paid by the participants (Extended version)

Name	Fee (EUR)	Comment
Accreditation fee (incl. compulsory transport)		
Typical accommodation + full board per night – type “A”		
Typical accommodation + full board per night – type “B”		
Typical accommodation + breakfast per night – type “C”		
Other relevant fees? (describe)		

## Comment on

### Agreements with local authorities

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### Agreement with sponsors

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### Agreements with media

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### Further comments

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The application must be accompanied by the following enclosures:

- Overview map showing the Conference Centre, accommodation sites, airports, railway station, and main roads. Also, if the GA is planned to be organized together with another event the locations of competitions etc for the event. Either add paste it into the application document or enclose as a PDF document.

## Application format, dates and timelines

- The application and the appropriate attachments must reach the IOF Office ([iof@orienteering.org](mailto:iof@orienteering.org)) by 5 June 2018.
- The preferred application format is a scanned PDF copy of the application that is emailed to IOF Office. Attachment documents should also be in PDF format.
- The application will be processed by IOF and decided upon at the latest 6 October 2018.