

Minutes from RYDC meetings during WOC 2017 2nd and 3rd July 2017, Dorpat Centre, Tartu

Sunday 2nd July, 9:00 – 12:00

Attendees: Lenka Klímplová (RYDC chairwoman), Jaroslav Kačmarčík, Patrick Kunz, Luiz Sergio Mendes, Johanna Mikkilä, Zoran Milovanovic, Chuang Peichi (all RYDC members), Nermin Fenmen (invited guest/project manager), Astrid Waaler Kaas (IOF Council Vice-president), Tatiana Kalenderoğlu (IOF Council member)

For point 1: Malin Fuhr (IOF office)

Apologized from all Tartu meetings: Vladimir Gorin (RYDC member, attending the EYOC)

Global Development

1. Update on development in different countries (Sergio, Zoran, Jaroslav)

- South America (Sergio)
 - South American WG – Argentina, Brazil, Chile, Columbia, Ecuador, Uruguay + hopefully soon Venezuela will join again too – information about orienteering progress in these countries
 - 2016 – the first South American championship organized in Chile
 - 2018 – the South American championship to be organized in Uruguay – need a help with map-making
 - A promise from **Sergio** – there will be one more country from South America (except of Brazil) participating in WOC 2018
- For information on development in other developing countries, see the reports from Jose Ángel Nieto Poblete (see the appendix 1a) and the table “New IOF Members” in the appendix 1b
- Discussion on which countries to prioritize in development work as we cannot work with and help all countries
- The IOF/RYDC/regional coordinators shall also work with the IOF member countries which have some problems, not focusing only on getting new members
- Sub-regional groups shall help the IOF with following up the situation in regions (see also below)
- Communication is (sometimes) a problem – all regional coordinators and orienteering developers shall coordinate their work with RYDC (!)
- The question is often who is a contact person in a federation – there might be some active orienteers who are, however, not a part of (often inactive) o-federation
- Many countries ask for providing seminars but at the end there are very few attendees – this issue to be further discussed under the item Online Educational Materials
- An interactive map to be displayed on the new IOF webpage showing contacts on sub-regional groups and regional coordinators (**Malin** oversees this project)

2. Data from the global development survey and discussion how to proceed with the survey further (Lenka, Nermin)

- 31 countries responded to the *Global Orienteering Activity and Infrastructure Survey* in 2016: <https://form.jotform.com/60970797880977>
- The aim with this survey has been to get some statistical data about orienteering activities in IOF member federations as well as to create a database of contact persons working in federations with e.g. school orienteering, mapping, etc.
- This survey will be replaced by a simple statistical survey sent from the IOF office with a purpose to meet some of the measurement and marketing requirements; this survey shall be answered by all member federations
- Discussion on the new proposed survey:
 - English shall be kept as the only official language with an option to contact regional coordinators to get help with translation if needed, i.e. *a list of regional coordinators* to be included into the survey (e.g. a list of regional coordinators as a link to a pop-up window at the very top, or include it in the email that goes out with the survey)
 - An item asking about *an English speaking contact person* appointed by the federation who can be further contacted for collection of further information shall be added – this person should be also invited for the Global Development Conference (see below)
- More in-depth investigation of member federations' development and needs could be conducted through personal interviews
 - **Peichi** will prepare a draft of questions for this further investigation which will be discussed at the RYDC January meeting
 - **Peichi** will coordinate a work on data collection during the year 2018
- Discussion on qualitative data from the 2016 survey
 - Assets which countries can offer:
 - Manuals for basic orienteering activities for schools (Slovenia / Croatia) – **Johanna** will get in contact with these countries and see if these manuals can be shared within the school orienteering network
 - Areas in which countries are in need of assistance:
 - Coaching, mapping and event organizing seminars – online education as an option
 - MTBO and TrailO development (e.g. Cyprus, Brazil, but also possibilities for Belgium or the Netherlands)

3. Definition of *growth* (Lenka)

- The IOF Council has assigned the RYDC to make a proposal on how to define orienteering growth – proposed areas of growth measurement are reflected in the questions of the *Global Orienteering Activity and Infrastructure Survey* (see the link above)

4. Template for regional (sub-regional) development plans (Lenka)

- Lenka presented a draft of *Sub-regional Development Activity Plan* (see the appendix 2)
- The template will be updated after the General Assembly 2018 when the new Strategic Directions are approved
- The development plan will be prepared by each (sub-)regional group and submitted to the RYDC by the end of November each year (together with a follow-up/assessment report of activities conducted in the current year)
- RYDC will give a short feedback on each development activity plan via regional coordinators appointed by (sub-)regional groups

Sunday 2nd July, 12:30 – 14:00

Attendees: Lenka Klimplová (RYDC chairwoman), Jaroslav Kačmarčík, Patrick Kunz, Johanna Mikkela, Zoran Milovanovic, Chuang Peichi (all RYDC members), Nermin Fenmen (invited guest/project manager), Astrid Waaler Kaas (IOF Council Vicepresident)

5. WOC Clinic 2017 (Zoran, Jaroslav)

- The new aim of the WOC Clinics from 2017 onwards: The WOC Clinics shall be dedicated to national federations that face economic difficulties to participate at the WOC but have orienteering athletes in the WRE ranking: to give them logistical and financial support (accommodation, transport, high level coaching)
- 8 participants (6 men, 2 women) from 7 countries (Azerbaijan, Chile, Cyprus, Egypt, Moldova, Serbia, South Africa) were selected and invited in May – at the end, the participant from Chile did not show up and did not give any explanation why
- Some more federations were offered places in WOC 2017 Clinic but the invitation was without any answer
- Selection of participants successfully met the WOC Clinic aim (for the first time in history, a WOC Clinic participant qualified into the Sprint Final)
- Big thanks to the Estonian WOC organizers and especially to the WOC Clinic 2017 project coordinator Herje Aibast
- **Zoran** will prepare an evaluation report of the WOC Clinic 2017 – to be done by the end of September and to be presented for the IOF Council and at the next RYDC meeting
- For 2018, it is necessary to better (more explicitly and publicly available) communicate the selection criteria for participation in WOC Clinic as we got some questions about that this year
- A possibility of applying for participation in WOC Clinic (not only leaving the selection of WOC Clinic participants on Clinic organizers, but allow for active applications from interested athletes/federations) to be discussed further at the RYDC January meeting

6. O-ringen Clinic 2017 (Jaroslav)

- Jaroslav informed about O-ringen Clinic 2017 which is going to be organized by the PWT Travel – a plan was for 40 participants but O-ringen itself does not give any support (not even free starting fees), i.e. all participants have to pay all the costs (7000 SEK per week + travel costs)
- Participants from 10 countries will take place
- Discussion about future of the O-ringen Clinics – is it worthy to support this project when O-ringen itself does not support it? – this question shall be further taken by the IOF Office directly with the O-ringen => to be further discussed at the RYDC January meeting

7. Global Development Conference 2018 (Lenka)

- Lenka proposes to organize of the *Global Development Conference (GDC) 2018* together with the General Assembly in October (4th – 7th, the exact day for the GDC to be specified) in Prague, Czech Republic
- GDC seen as a platform for best practice exchange and for networking of people working with regional and youth orienteering development
- The conference can have several streams (parallel sessions) as well as “stands” or poster sessions where people can present their different development projects
- The exact focus and contents to be discussed at the RYDC January meeting; qualification criteria for obtaining financial support for conference participation to be discussed as well
- Possibilities for online streaming and active involvement of people watching the conference on distance shall be discussed too

Monday 3rd July, 9:00 – 13:00

Attendees: Lenka Klimplová (RYDC chairwoman), Jaroslav Kačmarčík, Patrick Kunz, Johanna Mikkilä, Zoran Milovanovic, Chuang Peichi (all RYDC members), Nermin Fenmen (invited guest/project manager), Malin Fuhr (IOF Office – present for some items)

8. A database of volunteers and clubs/countries in need of help (Lenka, Nermin)

- A database of volunteers willing to go and develop orienteering in other countries is going to be created – see the draft of the survey for volunteers prepared by Nermin on <https://form.jotform.com/71642527863967>
- Discussion on survey items – what to be included and displayed publicly and what not
- Questions about protection of personal information – to be checked with the IOF Office
- Once finalized, the survey will be promoted on the IOF webpage and social networks
- Collected data to be published on the IOF webpage => any club/country will be able to search in the database and contact a volunteer
- It must be made clear that collected data are for upcoming projects (for upcoming months/years) and we do not promise that if a volunteer enters her/his data, she/he will get a response from a club/country in need
- Coordination with regional coordinators on matching supply-demand is necessary

- The second step of this project will be to create a similar survey for clubs/countries in need of help – then volunteers will be able to actively search where to go and help with orienteering development
- By implementing both steps, more effective matching of supply-demand can be done
- **Nermin** is proposed as a project manager of this project

9. IOF (sub-)regional structure

- Discussion on the IOF Council proposal for the OFE annual meeting:
For the further development of the sport in Europe and to promote regional co-operation Council proposes to remove the OFE and European Working Group (EWG) from the IOF structure and establish a regional structure in Europe based upon countries having a common interest. Current collaboration and already existing sub-regional groups should be built upon. Council will motivate members to find regional cooperation partners.
 - Questions of regions vs. sub-regions, rights and responsibilities of (sub-)regional groups and accountability discussed
 - Follow-up after the OFE meeting & further discussion on (sub-)regional structure at the RYDC January meeting

10. Start-up Kit for countries starting with orienteering development (Zoran)

- See the presentation from Zoran (appendix 3)
- **Zoran** will proceed with the project – getting in contact with Map and Rule Commissions, with WOD project manager, with the IOF Office regarding sponsorship
- English is the language for Start-up kit, but regional coordinators can help with translations
- Nermin informed that there has been a new manual “How to Organize Your First MTBO Event” coming into existence – might serve as inspiration for Start-up kit

11. Seminar/clinic for regional coordinators to discuss their work and expected outcomes, including Start-up Kit, developmental plans etc. (Zoran, Jaroslav)

- This was supposed to be organized in July 2017 together with the O-ringen Clinic but it will not happen
- The new proposed date is in January 2018 together with the IOF Joint Meeting (19-20th January, most probably Warsaw, Poland)
- **Zoran & Jaroslav** are responsible for organizing this meeting/seminar
- A new regional coordinator Tan Qiaoping (Thomas) for China was introduced to the RYDC

12. Global development strategy presentation

- PowerPoint presentation for external use to be prepared by **Lenka**
 - One slide summarizing regional development aims
 - One slide summarizing youth development aims
 - Other slide(s) presenting IOF/RYDC projects leading towards these aims

Monday 3rd July, 14:00 – 16:30

Youth Development and Promotion

Attendees: Lenka Klimplová (RYDC chairwoman), Jaroslav Kačmarčík, Patrick Kunz, Johanna Mikkela, Zoran Milovanovic, Chuang Peichi (all RYDC members), Nermin Fenmen (invited guest/project manager), Malin Fuhr (IOF Office – present for some points)

For point 13: Göran Andersson (WOD project manager)

13. WOD (Göran, Malin, Patrick)

- See the WOD evaluation report prepared by the WOD project manager Göran Andersson (appendix 4a and 4b) – discussion followed the report's presentation:
 - The WOD contact database should be used for contacting new and developing countries – regional coordinators can contact the WOD contact persons in cooperation with / via the IOF Office (contact person Malin)
 - Good examples to be followed up and given as examples for others
 - More contacts needed with national federations – cooperation with national federations is necessary for WOD success
 - If WOD materials are needed in other languages than English, countries (or regional coordinators) need to make the translation themselves
 - WOD should not be one day but it has been proposed to carry out the WOD activities over the whole week (note: *The IOF Council during its meeting in Tartu approved the RYDC proposal that World Orienteering Day be organised on May 23rd, 2018 but that events organised on a single day between May 23 and May 29 could be registered and counted in the participation. The branding of the event remains World Orienteering Day.*)
 - Suggested WOD days for 2019 and 2020:
 - 15th May 2019 (and the following week)
 - 13th May 2020 (and the following week)
- Discussion on WOD 2018 project activities and management – WOD Project Managing Guide has been updated with clear division of responsibilities between the WOD project manager, the RYDC, the IOF Office and with clear specification of WOD 2018 activities to be done
- Discussion whether WOD supervision shall be passed to the IOF Office as it is rather a promotional than developmental project – to be further discussed and a recommendation to the IOF Council for the final decision to be made before the end of September.
Note: In case that the IOF Council decides to pass the responsibility for WOD supervision to the IOF Office, the RYDC requests that regional coordinators are kept up-to-date in which countries there are promising emerging new developmental activities and that any WOD-development activities are well coordinated with regional coordinators.

14. Project within Erasmus + (Lenka)

- Lenka informed about the Erasmus+ project including Germany, Poland, Czech Republic, Norway and Belgium

- The original plan was to submitted the application by the beginning of April 2017 within the Key Action Sport – a call Collaborative Partnership
- In March, 5 candidates applied for being a project manager and Piotr Cych (Poland) has been selected but he notified us that he will not manage to put together the application by the April deadline
- The decision was taken to postpone the application until autumn 2017 and review possibilities to apply within the call *Strategic Partnerships in the field of YOUTH* with focus on educational activities of orienteering
(see https://ec.europa.eu/programmes/erasmus-plus/programme-guide/part-b/three-key-actions/key-action-2/strategic-partnerships-field-education-training-youth_en)
- Zoran reminded possibilities of being a part of “Be Active” within the European Week of Sport: https://ec.europa.eu/sport/week_en

Monday 3rd July, 17:00 – 18:30

Attendees: Lenka Klimplová (RYDC chairwoman), Patrick Kunz, Johanna Mikkela, Chuang Peichi (all RYDC members), Karl Keuppens (invited guest / President ISF Technical commission Orienteering)

For point 15: Maria Silvia Viti (IOF Council member)

For point 17: Jan Kocbach (invited guest / WorldofO.com)

15. Youth Games and Cooperation with International School Federation (Karl Keuppens)

- Karl Keuppens (President ISF Technical commission Orienteering) presented the ISF and the World Schools Championship Orienteering (WSCO) which is organized every 2 years and the team competitions is the most important part of this event
 - A country has to send a school team and if there is a school team, it can also send a team of selected runners
 - In 2017, the WSCO took place in Palermo, Italy – 638 students from 26 different countries participated
 - The ISF regrets that the biggest o-countries such as Denmark, Norway or Switzerland do not participate
 - Maria Silvia Viti assessed the event very positively stating that the WSCO combines sport, social and cultural activities (it is more than orienteering) and have strong promotion (visibility)
 - Further cooperation between the ISF and IOF/Rydc to be worked on – **Johanna** will be in contact with Karl and discuss among others possibilities of WSCO promotion among other countries
 - The ISF can help with WOD activities and promotion
- Discussion about IOF involvement in other youth games left for the next meeting

16. School Orienteering and networking of people working with School Orienteering

(Johanna)

- As discussed at the previous RYDC meeting, the concept of “School orienteering” is seen broadly and can have different forms:
 - Orienteering as a part of educational curriculum – all school children shall undergo orienteering training at schools (established in some countries, a long-term vision for other countries)
 - Competitions organized by national School Federations/Organizations/by schools or teachers
 - School competitions organized by orienteering clubs to attract school children to orienteering
- Johanna has established an online network of people working with School orienteering with aims of exchanging experience and ideas how to work with schools and school orienteering – representatives from 12 countries have joined the network so far showing different approaches in different countries but similar challenges:
 - Discussion regarding school map simplification to be passed to the Map Commission
 - Discussion how to bring orienteering into the class (not only physical education classes, but e.g. geography, math, etc.)
 - Might be better not to speak about orienteering as sport but about development of navigation skills
- For more active (two-ways) communication, Johanna has started a Google Forum where people working with school orienteering can exchange their experience:
<https://plus.google.com/communities/100237121659857608546?sqinv=UWIJQmVDM2hzNjM1X19hLU1xaWlnNFRFeVp6d0N3>
- School orienteering can be one of the streams at the GDC 2018

17. Online educational materials (Patrick)

- Educational materials will be presented on the new IOF webpage following the structure proposed by Patrick
- Discussion on replacement of on-place seminars with:
 - *Instructional videos* (e.g. on Youtube channel)
 - *Webinars* – real-time (online) seminars (e.g. via Skype or Adobe Connect or another platform); attendees could be asked to watch videos before joining the online session and the online session could focus on interactive activities and clarification of unclear points from videos (so called, *flipped classroom* approach)
- Areas to be covered:
 - Map making – the Map Commission to be asked for developing online educational materials (e.g. videos could follow someone doing a map in a forest to make it as practical as possible) – cooperation with OCAD and Lydar is welcome

- Exercises for orienteering beginners – suggestion to check the Norwegian Aktivitetsbank: <https://www.youtube.com/playlist?list=PL7C93CBAE549EB4DE> – **Johanna** will check these videos and make assessment whether this can be used further; if so, the Norwegian federation will be contacted to ask about rights for dubbing or subtitling these videos into English
- Event organizing – see www.flexolop.no for inspiration on organizing a simple orienteering event
- A good planning of what should be taught is necessary – tips are welcome as well as suggestions on persons who can create high-level instructional videos

RYDC Organization

(Note: these items were discussed during the meeting on Monday)

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18. Budget (Lenka, Malin)

- Information about 2017 budget spending
 - **All people responsible for developmental projects** which are listed in the budget shall inform Lenka and Malin (the IOF Office) about the 2017 spending (spent and planned to be spent by the end of 2017) – to be done **by 15th September**
 - Not spent or allocated money will be re-allocated for other projects
- Proposed expenditures for 2018 developmental projects shall be sent to Lenka and in copy to Malin by 15th September – based on these requests, the 2018 RYDC budget proposal will be made

19. RYDC members and leadership (Lenka)

- Lenka informed about taking a temporary leave as RYDC chairperson (due to maternity duties) from 1st October 2017 (expected to return during spring 2018) – Patrick has been proposed as her replacement (to be proposed to the IOF Council)
- RYDC would welcome 2-3 new RYDC member(s) having the following competences:
 - IT skills – web development and design, maintaining databases
 - New social media & video creation
 - External money fundraiser, project application and project management support

All IOF member federations can propose their candidates sending candidate's orienteering CV to the IOF Office email: iof@orienteering.org by the 25th September. All candidates are expected to have very good knowledge of English, be interested in orienteering development projects and be able to attend 2-3 RYDC meetings per year. Costs for participation in these meetings are to be paid by their national federations.

20. RYDC meetings in 2018

- 19 – 20 January 2018 – Warsaw, POL (IOF Joint meeting, location is preliminary)
- 5 – 6 August 2018 – Riga, Lithuania (together with WOC 2018, dates are preliminary and will be specified based on the WOC program)
- 4 – 7 October 2018 – Prague, Czech Republic (together with the Global Development Conference & General Assembly, exact dates to be specified)

2017-07-12

Notes taken by Lenka Klímplová (RYDC chairperson), approved by Patrick Kunz and Johanna Mikkilä (RYDC members)