

## Commission Remits 2017-18 / Regional and youth development Commission

The vision of the International Orienteering Federation (IOF) is that orienteering is included in the Olympic and Paralympic Games. The goals and strategic initiatives presented in Strategic Directions will promote the realisation of this vision. The actions required to implement the strategy are contained in the Council Activity Plan and the tasks of IOF Commissions. The IOF is, by its Statutes, obliged to respect and abide by the Olympic Charter and the provisions of the World Anti-Doping Code and to respect and implement the Olympic Movements Agenda 21 on protection of the environment and sustainable development.

<b>1: WORKING PROCEDURES AND STRUCTURE</b>	
<b>Working Procedures</b>	<ol style="list-style-type: none"> <li>1. The Commission shall aim to meet at least two times a year. The meeting schedule should include: <ul style="list-style-type: none"> <li>• The annual January joint meeting of the Council and Commissions</li> <li>• WOC week</li> <li>• In addition, virtual meetings (by email, Skype, Lync etc.) whenever needed are recommended.</li> </ul> </li> <li>2. The Commission shall actively work to achieve the goals of the remit for the 2017-18 working period.</li> <li>3. All decisions should be aligned and made with reference to the Strategic Directions 2012–2018, the 2017-18 Activity Plan and IOC evaluation criteria.</li> </ol>
<b>Working Structure</b>	<ol style="list-style-type: none"> <li>1. The Commission must work in close contact with the other IOF Commissions and the IOF Council supporting Team. The decisions with political impact should be presented to the Council only after consultation with IOF Council supporting Team.</li> <li>2. The Commission must work in close contact with the IOF Office.</li> <li>3. The Commission work shall be organised in subgroups or teams in order to focus on the outputs more clearly. Each subgroup/team shall have a minimum of 2 Commission members.</li> <li>4. Where there is a technical need to focus on an aspect of its remit, the Commission can create extra subgroups including also members from outside the Commission.</li> <li>5. Where the Commission has a particular task or project to carry out, it can set up a short term project group including also members from outside the Commission to enable Commission to achieve an efficient outcome.</li> <li>6. The meeting agenda should be organised according to the structure of the Commission remit.</li> <li>7. A member of the Commission shall be given the responsibility to prepare minutes within a week after a meeting of the Commission and e-mail them to the IOF Office. In order to simplify this task, these minutes should be concise and should contain an executive summary suitable for publication on the Internet via the IOF website.</li> </ol>

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Task	Explanatory notes	Responsible members
<b>2: PERMANENT TASKS</b>		
<b>Global development</b>	<p>Coordinate and support the global development work done by the discipline commissions, regional working groups, sub-regional groups (NORD, SEEOWG, COMOF, Copa Latina, etc.), IOF regional coordinators and possible other parties doing orienteering development.</p> <p>Coordinate the future development in each region by describing realistic development plans.</p> <p>Communicate the development goals to each member federation as set out in the IOF Activity Plan.</p>	Name responsible person(s)
	<p>Continuously seek and develop contacts with countries that are not yet members of the IOF/does not have a national Orienteering Federation.</p> <p>Consult member federations not participating in WOC about their barriers to participation.</p> <p>Support annual IOF WOC clinics.</p>	Name responsible person(s)
	<p>Assess the situation among all member federations based on data from the standardised assessment scheme and from information from the regional coordinators.</p> <p>Prioritise development projects within member federations (both provisional members and members) based on a regular analysis of member needs.</p> <p>Propose which provisional members should be upgraded to membership status.</p>	Name responsible person(s)
	<p>Support development programmes in all disciplines to build local capacity and also use MTBO and TrailO to introduce orienteering in new countries.</p>	Name responsible person(s)
	<p>Define and continuously develop IOF development service to assist member federations as well as new orienteering countries.</p>	Name responsible person(s)
	<b>Youth Development and Promotion</b>	<p>Organise an annual World Orienteering Day (WOD).</p>
<p>Extend and maintain IOF library with youth introductory material in English, Spanish, German and French.</p>		Patrick Kunz

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	Encourage and assist Member Federations in Europe to cooperate and seek money from EU projects (Erasmus +).	Lenka Klimplová
	Support academies for young people in connection with a chosen IOF event.	Jaroslav Kacmarcik Chuang Peichi
<b>Strong Management</b>	Secure strong management and funding of the regional development work by initiating bilateral development projects between strong and developing member federations of the IOF. Establish development programmes that can be funded by external money. Together with the IOF Office secure that WOD will be funded by external money.	<b>Name responsible person(s)</b>

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<b>3: SPECIFIC TASKS FOR 2017</b>		
<b>Increase visibility of orienteering</b>	Work in close co-operation with the discipline Commissions and regional coordinators to make the Regional Championships attractive to all Member Federations in the region.	Name responsible person(s)
<b>Develop a welcoming instructional package</b>	Prepare a welcoming package (instructions, promotional materials, electronic Start-up Kit, etc.) for countries starting with orienteering development.	Name responsible person(s)
<b>Make a template for regional development plans</b>	Prepare a template for regional development plans. Define growth.	Luiz Sergio Mendes Nermin Fenmen
<b>Prepare an overview of regional and sub-regional groups and developmental projects</b>	Prepare an overview of regional and sub-regional groups and developmental projects. Propose how to work on regional and sub-regional levels.	Jaroslav Kacmarcik
<b>Specify the role and tasks of the Regional Coordinators</b>	Review, and modify if required based on need, the tasks of the Regional Coordinators and improve communications between them. Make a seminar/clinic for regional coordinators to discuss their work and expected outcomes.	Jaroslav Kacmarcik
<b>Define and develop IOF development service</b>	Investigate possibilities for external funding of development activities. Make a database of volunteers willing to help with developmental activities all around the world. Facilitate starting up partnerships between countries/clubs in developed and under-developed regions.	Name responsible person(s)
<b>Youth Development and Promotion</b>	Develop a general IOF concept for School orienteering.	Patrick Kunz Vladimir Gorin
<b>Establish a network of people working with School Orienteering</b>	Network people working with School Orienteering from member federations.	Vladimir Gorin Nermin Fenmen
<b>Apply for Erasmus+ in 2017</b>	Identify opportunities to apply for Erasmus+ in 2017 in cooperation with European federations (FIN, NOR, AUT, GER, etc.).	Lenka Klimplová

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### Commission members:

Chair: Lenka Klímplová (CZE)

Members: Nermin Fenmen (TUR), Vladimir Gorin (RUS), Jaroslav Kacmarcik (CZE), Patrick Kunz (SUI), Luiz Sergio Mendes (BRA), Johanna Mikkilä (SWE),  
Chuang Peichi (TPE)

**IOF Council supporting Team:** Astrid Waaler Kaas (Senior Vice President)