
IOF World MTB Orienteering Championships (WMTBOC) and Junior World MTB Orienteering Championships (JWMTBOC)

Guidance notes for applicants 2020

Introduction

The World MTB Orienteering Championships (WMTBOC) and the Junior World MTB Orienteering Championships (JWMTBOC) are organised every year. Applications shall be received normally no later than 1 January three years prior to the Championship year.

All IOF member federations are hereby invited to submit to the IOF an application to host the World MTB Orienteering Championships and the Junior World MTB Orienteering Championships in the year 2020. The application deadline is 13 January 2017.

The international MTBO calendar

The IOF MTB Orienteering Commission envisions the following structure of international events for season 2019 and onwards, but is happy to consider alternatives proposed by strong applications:

May/June	July/August	September/October
World Cup round 1 EMTBOC	World Cup round 2 WMTBOC + JWMTBOC	World Cup round 3 Final
WMMTBOC preferably with EJMTBOC and EYMTBOC		

There should be at least 6 weeks between two World Cup rounds.

European MTB Orienteering Championships preferably should be organised before the World MTB Orienteering Championships.

WMMTBOC organisers are also expected to organise EJMTBOC and EYMTBOC if the event takes place in Europe. WMMTBOC may be organised together with a World Cup round, but it is not a requirement.

Event programme and dates

The event programme for both WMTBOC and JWMTBOC consists of the following final events: Sprint, Middle distance, Mass-start, Long distance and Relay. There shall also be an opening ceremony, a closing ceremony and adequate model events. The organiser is expected to provide open international events for individuals not included in the national teams.

The event dates are proposed by the organiser and approved by the IOF Council. Dates for IOF events are decided according to the priority orders identified in the IOF policy on conflicting event dates document available on the IOF website. The following event will take precedence over WMTBOC and JWMTBOC 2020 when dates for season 2020 events are approved:

- Tokyo 2020 Olympic Games: 24 July – 9 August 2020
- World Orienteering Championships 2020, Denmark (July 2020, dates to be confirmed)

General information on application criteria and procedure

All IOF member federations are invited to submit an application to host the events in 2020. The application shall be submitted to the IOF Office by the national orienteering federation, not by the local organiser.

It is important that there is an English speaking contact person working in the organising team from the time the application is submitted to the IOF Office. The contact person should be easily reachable and should be able to provide answers and clarifications as necessary.

The envisaged schedule is as follows:

Date/Period	Description
October 2016 → 13 January 2017	Application forms are distributed to the national federations and published on the IOF web page
13 January 2017	Deadline for applications
13 January 2017 → October 2017	Review of the applications
October 2017	The IOF Council appoints the organiser.

The application must be accompanied by the following enclosures:

- Overview map showing the Event Centre, accommodation sites, competition areas, airports, railway station, and main roads. Either add or paste it into the application document or enclose as a PDF document.
- If Ski-, MTB- or Foot Orienteering maps of the planned competition areas exist, please provide scanned versions (PDF) of the latest edition of each map.
- If the planned competition areas are not covered by any orienteering map, the best available map of the areas together with an orienteering map of a similar terrain (PDF).

Embargo requirements

- At the time of event application, any and all possible competition terrains that form part of the application shall be embargoed.
 - All terrains shall be drawn onto an interactive internet document, such as Google Maps.
 - This document will then be freely available
- As possible terrains are added or removed, the interactive document shall be updated immediately.
- Four years shall be the minimum period of time for a terrain to remain unused for competition. This means a terrain should be unused for 1-2 years prior to application.

Further details on embargo requirements are listed under Appendix 8 of the IOF MTBO Rules.

Sanction fee to be paid for the organising rights

- In accordance with the Competition Rules for IOF MTB Orienteering Events, the IOF Council has taken the decision to impose a levy on the Event. The fee applicable to the WMTBOC and JWMTBOC in the year 2020 is 10,000 and 1,000 EUR respectively. This compulsory sanction fee shall be paid to the IOF to obtain the organising rights for the event. The fee also includes limited rights to sell advertisement space to local sponsors.
- The IOF sanction fee shall be paid by the agreed due date. An interest of 10 % will be added to all sanction fees that remain unpaid after this date. The IOF Council also reserves the right to impose restrictions on the IOF membership privileges of the respective national federation (e.g. the right to organise IOF events or to enter teams to IOF competitions) should the sanction fee not be paid. Questions related to the payment of the sanction fee can be addressed to the IOF Office.

Anti-doping costs and requirements

- The organizer shall provide a local contact person for Anti-doping matters and shall provide local infrastructure for testing in accordance with IOF requirements, i.e. appropriate testing facilities and athlete chaperones.
- All other costs and management for doping tests that must be carried out at the Event shall be borne by the IOF Anti-doping fund. The appointed organizer shall make a contribution to the fund for the Event. For WMTBOC 2020 the contribution is 6,000€. The Anti-doping contribution will be invoiced together with the sanction fee for the event.

Visibility requirements

- The IOF, the national federation and the local organiser shall strive to achieve as extensive TV and Internet coverage of the event as possible. The organiser may not enter into any TV or Internet agreement without prior consultation with, and approval of, the IOF.
- To maximise Internet coverage, the IOF offers the Event organiser to present the event in IOF Live Center for free. IOF has the right to present any TV and live streaming production as well as GPS tracking and live results from the event in IOF Live Center, unless these rights have, with the approval of the IOF, been sold to specific regions.
- The organiser shall aim to optimize the internet coverage by maximizing the provision of GPS units to the athletes in the finals (as close to 100% as is financially viable and at a minimum of 40 athletes per class).

Application format, dates and timelines

- The application and the appropriate attachments must reach the IOF Office (iof@orienteering.org) by 13 Jan 2017
- The preferred application format is a scanned PDF copy of the application that is emailed to IOF Office. Attachment documents should also be in PDF format.
- The application will be processed by IOF and decided upon at the latest October 2017.

Further information and advice

The IOF MTB Orienteering Commission (MTBOC) and the IOF Office are prepared to offer guidance on all aspects of organising EMTBOC. Rules and Guidelines are available on the IOF website. Especially important for this Event is:

- Competition Rules for IOF Mountain Bike Orienteering Events
- IOF MTBO Organisers Guidelines

If you have any questions regarding the Applications, please contact IOF.

Matter		Contact	Email
TV rights, contracts, etc.		Tom Hollowell, IOF CEO	tom.hollowell@orienteering.org
Practical administration matters		IOF Office	iof@orienteering.org
Orienteering-related matters*	MTBO	Sandor Talas, MTBO Commission Chair	sandor.talas@gmail.com

*terrains, arenas, technical requirements, etc.

Abbreviations of event names

- WMTBOC – World MTB Orienteering Championships
- JWMTBOC – Junior World MTB Orienteering Championships
- WMMTBOC - World Masters MTB Orienteering Championships
- EMTBOC - European MTB Orienteering Championships
- EJMTBOC - European Junior MTB Orienteering Championships
- EYMTBOC - European Youth MTB Orienteering Championships