

## IOF Event Advisers Clinic 3rd – 4th March 2018

**The IOF Foot Orienteering Commission and Norwegian Orienteering Federation welcomes you to the Event Advisers Clinic in Norway**

- **Venue in Sarpsborg – Norway**
- **Entry is possible from December, 1st, 2017.**

### **Target group**

The IOF Foot Orienteering Commission and Norwegian Orienteering Federation (NOF) welcome you to an IOF Event Advisers Clinic in Norway. Attendance at a clinic such as this is a key requirement for accreditation as an IOF Event Adviser.

The clinic is also open for experienced organisers who want to play major roles in organising future high level IOF events ( WOC and WCup) but do not necessarily wants to become an EA.

The requirements for licensing are:

1. Be an active foot orienteer.
2. Have competed in countries other than your own.
3. Have successfully controlled major national events in the last 3 years.
4. Be competent to communicate with IOF and the organising Federation (mainly in English).
5. Have attended, and have been an active participant in an IOF Event Advisers Clinic
6. Be familiar with the IOF Rules and other relevant publications
7. Be recognised as a top standard controller/event adviser and endorsed as suitable by your Federation.

The clinic language is English. (Norwegian if only Nordic participants)

### **Material**

The following IOF publications will be used at the Clinic:

- IOF FootO Competition Rules
- International Specification for Orienteering Maps, ISOM
- International Specification for Sprint Orienteering Maps, ISSOM
- IOF Control descriptions
- IOF guidelines for World Ranking Events

The material is available at the IOF website [www.orienteering.org](http://www.orienteering.org) and should have been read through beforehand.

### **Programme**

Saturday 3<sup>rd</sup> March 0900 – Sunday 4<sup>th</sup> March 1500

Detailed program will come later

Saturday – mostly theoretical lessons

Sunday – checking sprint maps – theory and field work

### **Course leaders**

Unni Strand Karlsen, Øivind Holt and Jan Arild Johnsen

## Registration

The participation should be endorsed by the participant's National IOF Federation by e-mail to [jan.arild.johnsen@orientering.no](mailto:jan.arild.johnsen@orientering.no) Please use the registration form that is available on the IOF Webpage <http://orientering.org/foot-orienteeing/event-advising/clinics/>

1. Participant checks with his/her Federation that they will endorse the participation
2. Participant fills in the whole form and emails this form to their Federation contact
3. Federation endorses by forwarding participant's email to [jan.arild.johnsen@orientering.no](mailto:jan.arild.johnsen@orientering.no)
4. Norwegian Orienteering Federation processes the registration and confirms to participant and Federation

The registration should include the following information for each participant:

- Name
- Country
- E-mail address
- Mobile phone number
- Summary of event organising experience (course setting, event director etc.)

## Registration deadlines

Deadline 1: With accommodation booking: February, 7<sup>th</sup>, 2018.

Deadline 2: Without accommodation booking: February 21<sup>st</sup>, 2018.

## Payment

The participation fee is 1250,- NOK. The amount must be paid at the time of registration to Norwegian Orienteering Federation :

Account number – Norwegian: 5134.06.05954

Account number – IBAN: NO5951340605954

- Bank Identification: SWIFT (BIC) code: DNBANOKKXXX

Please indicate "EA Clinic" when paying – and if possible the names of the participants covered by the payment.

The registration fee covers:

- 1) Participation in clinic and lunch both days

## Accommodation:

For those who need accommodation at Hotel Quality Sarpsborg, the time of entry is latest 7<sup>th</sup> February. Reservation has to be done via e-mail to [jan.arild.johnsen@orientering.no](mailto:jan.arild.johnsen@orientering.no)

Payment directly to hotel when check in.

Prices for accommodation: 872,- NOK pr pers singel room, 556,- NOK pr pers in twin room.

## Questions

Questions about the contents of the clinic: Unni Strand Karlsen

Questions about practical arrangements: Jan Arild Johnsen: [jan.arild.johnsen@orientering.no](mailto:jan.arild.johnsen@orientering.no)

Welcome!