

## **IOF Event Advisers Clinic 21<sup>st</sup> – 23rd September 2016**

**The IOF Foot Orienteering Commission and Brazilian Orienteering Federation welcomes you to the Event Advisers Clinic in Brazil!**

- **Venue in Brasília – Brazil**
- **Entry is possible from May, 1, 2016.**
- **Combine EA Clinic participation with participation in the 3<sup>rd</sup> stage of the open Brazilian Championship, 23- 25 September**
- **In addition to the EA clinic there will be organised a parallel seminar for experienced mappers from South America. Max 10 participants**

### **Target group**

The IOF Foot Orienteering Commission and Brazilian Orienteering Federation (CBO) welcome you to an IOF Event Advisers Clinic in Brazil. Attendance at a clinic such as this is a key requirement for accreditation as an IOF Event Adviser.

The clinic is also open for experienced organisers who want to play major roles in organising future high level IOF events ( WOC and WCup) in South America and not necessarily wants to become an EA.

We expect participants to have experience as event director, event controller, course planner or course controller in national events.

The clinic language is English with translation to Portuguese.

### **Programme**

#### **Wednesday , 21<sup>st</sup> September 2016**

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|---------------|--|
| 08:30 – 09:00 | Registration   |
| 09:00 – 12:00 | Indoor common session ( EA and mappers)<br>Introductions and programme<br>IOF events, type of races and their criteria, level of mapping<br>IOF event adviser system<br>Competition Rules part 1                 |
| 12:00 – 13:00 | Lunch  |
| 13:00 – 19:00 | The work of an event adviser<br>Competition Rules – part 2:<br>Jury Cases, group work<br>Useful documents<br>Becoming licensed<br>IOF jury system<br>Complaint and Protest example<br>Introduction to field work |
| 19.00 – 20.30 | Dinner   |

### Thursday , 22<sup>nd</sup> September 2016

- 07:30 – 08:00 Breakfast
- 08:00 – 09:00 Travel to area of field work
- 09:00 – 16:00 Selection of terrain and course planning: Long, middle and relay  
Fair control settings and control descriptions  
Standard of mapping for IOF events  
Cooperation with mappers  
One arena, allocation of terrain for two competitions, location of starts.
- 17:00 – 19:00 Summary
- 19:00 - Dinner

### Friday , 23<sup>rd</sup> September 2016

- 07:30 – 08:00 Breakfast
- 08:00 – 12:30 Common session with EA and mappers  
Urban and park orienteering
- 12:30 – 13:30 Lunch
- 13:30 - 15.00 Arena design,  
Planning for media.  
Competition Centre, ceremonies, accommodation  
Summary and wrap up
- 15:00 – 17:00 Relay Competition
- 18:00 – 18:45 Dinner
- 19:00 – 20:00 Technical Congress  
Summary and wrap up

### Course leaders

Øivind Holt and Morten Dalby ( responsible for mapping seminar)

### Registration

The participation should be endorsed by the participants National IOF Federation. by e-mail to [secretaria@cbo.org.br](mailto:secretaria@cbo.org.br) Please use the registration form that is available on the IOF Webpage <http://orienteering.org/foot-orienteering/event-advising/clinics/>

1. Participant checks with his/her Federation that they will endorse the participation
2. Participant fills in the whole form and emails this form to their Federation contact
3. Federation endorses by forwarding participant's email to [secretaria@cbo.org.br](mailto:secretaria@cbo.org.br)
4. Brazilian Orienteering Federation processes the registration and confirms to participant and Federation

The registration should include the following information for each participant:

- Name
- Country
- E-mail address
- Mobile phone number
- Summary of event organising experience (course setting, event director etc.)
- Participant in the CamBOR 2016 (Y/N) (If we have this information, we will coordinate start times for EA Clinic participants with the organiser)

### Registration deadlines

Deadline 1: With accommodation booking: August, 30th, 2016.

Deadline 2: Without accommodation booking: September 10th, 2016.

### Payment

The participation fee is equivalent to 70 Euros. The amount must be paid at the time of registration to Brazilian Orienteering Federation :

	You may send your payment through <b>CBO PayPal account</b> just typing in your PayPal: <a href="mailto:raupps@hotmial.com">raupps@hotmial.com</a>
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Or **alternatively** through CBO Bank Account:

- Account number – IBAN  
BR2600000000001260000095591C1
- Bank Identification: SWIFT (BIC) code:  
- BRASBRRJPAE with cover through Banco do Brasil Frankfurt Branch
- (SWIFT BRASDEFF, CHIPSS//CH008591)

Please indicate “EA Clinic” when paying – and if possible the names of the participants covered by the payment.

The registration fee covers:

- 1) course participation and
- 2) meals during the clinic (excluding lunch, that can be purchased in the event arena).
- 3) Participation in the 3<sup>rd</sup> Stage of the Brazilian O Champs
- 4) Accommodation in a collective room with common bathroom. If you prefer staying in a hotel you must book yourself.

### CamBOR - 3<sup>rd</sup> Stage

Cambor is the short name for the Brazilian Orienteering Championship. The competition is held in Brasília from 23 to 25 September. Registration fee covers clinic attendants participation.

### Questions

Questions about the contents of the clinic: Oivind Holt: [oivind.holt@gmail.com](mailto:oivind.holt@gmail.com)

Questions about practical arrangements: Luiz Sergio Mendes: [preside.cbo@gmail.com](mailto:preside.cbo@gmail.com)

Welcome!