



INTERNATIONAL ORIENTEERING FEDERATION

WORLD SKI ORIENTEERING CHAMPIONSHIPS IN THE YEAR 2017

Guidance notes for applicants

I. Introduction

The World Ski Orienteering Championships are organised every odd year.

All IOF member federations are hereby invited to submit to the IOF an application to host the World Ski Orienteering Championships in the year 2017. The application deadline is 15 March 2014. The XXVII IOF Ordinary General Assembly to be held in Trentino-Veneto, Italy, will appoint the organiser. The IOF Council will decide on the provisional event dates in their first meeting after the IOF General Assembly.

II. Event programme

The World Ski Orienteering Championships programme shall include Sprint, Middle distance, Long distance, Relay and Mixed Sprint Relay competitions as well as an opening ceremony, a closing ceremony and adequate model events and rest.

The Middle and Long distance competitions are single race competitions. Either the Long distance competition or the Middle distance competition shall have a mass start. The Sprint distance competition may be organised as a qualification race competition with parallel qualification race heats for both men and women.

The programme shall be no longer than 7 days.

In preparing the application, the organiser shall consider the IOF policy on conflicting event dates (document available on the IOF website). According to this policy, the following periods are prohibited for WSOC 2017:

- FIS Nordic World Ski Championships 2017 (Lahti, FIN) + 1 week before/after
- CISM World Winter Games 2017 + 1 week before/after

III. General information on application criteria and procedure

The application (in English) shall be submitted to the IOF Office by the National Orienteering Federation, not by the local organiser, using the official application form. The deadline for applications is 15 March 2014.

The application schedule is as follows:

15 March 2014	Deadline for applications to host the 2017 World Ski Orienteering Championships
15 March 2014 →	Review of applications
July 2014	The IOF General Assembly appoints the organiser
July 2014	IOF Council decides on the provisional event dates

In the evaluation of the applications, the IOF will pay particular attention to the following aspects:

- The applicant's vision of the World Ski Orienteering Championships and the outlined event concept
- Centralised accommodation of athletes, officials, media representatives etc. as possible, the aim of which is to create an 'Olympic Village' atmosphere.
- Suitable terrain for each of the competitions included in the programme (see above under item II: "Event programme")
- Good maps, track system and courses
- Start and finish in the assembly area
- The organisers/federation have good access to TV coverage
- The event is planned to ensure the possibility for good TV coverage
- The assembly area is sited close to a built-up area, with good press facilities and access to phone, fax and internet.

IV. Organising fee, TV and Internet rights

In accordance with the rule 4.3 of the Competition Rules for IOF Ski Orienteering Events, the IOF Council has taken the decision to impose a levy on the event. This compulsory fee shall be paid to the IOF to obtain the organising rights for the event. The fee includes the full sponsorship rights.

The fee applicable to the 2017 World Ski Orienteering Championships is 10,000 EUR.

The IOF, the national federation and the local organiser shall strive to achieve as extensive TV and Internet coverage of the event as possible. The organiser may not enter into any TV or Internet agreement without prior consultation with, and approval of, the IOF.

V. Information to be included in the application

1. General information
 - The applicant's vision of the event
 - The event concept
2. Dates and climate
 - Preferred date or period and the reasons for proposing this period
 - Climate, average temperature in the proposed period
 - Snow conditions
3. Event centre
 - Location
 - Accommodation (standard and price ranges with attached photos and/or brochures)
 - Location/structures for ceremonies (opening/awards/closing/banquet)
 - Location/structures for meetings (gatherings of 10 to 50 people)
 - Location/structures for media representatives
4. Competition centre
 - Terrain description and altitude (some form of map shall accompany the application)
 - The local organiser's experience in organising high-level competitions and international events. Experience and capabilities of preparing ski orienteering tracks
 - Competition centre's accessibility from the event centre
 - Telecommunications and internet support at the centre
 - Information about landowners
 - Name and experience of map maker
5. Travel and transport
 - Closest international airport
 - Travel costs and alternatives in the region
 - Transport plans during the event period
6. Partnership agreements (written agreements/letters of intent to be submitted)
 - Plans/contracts with the National Federation

- Plans/contracts with the competition centre
 - Plans/contracts with sponsors
 - Plans/contracts regarding TV coverage
7. Organisation/finances
- Planned organisation for the hosting of the event
 - Financial plans for the hosting of the event

VI. Further information and advice

The IOF, through its Ski Orienteering Commission is prepared to offer guidance on all aspects of organising the World Ski Orienteering Championships. Applicants wishing to receive further information and advice in relation to the application procedure are advised to contact the IOF Office (riikka.tolkki@orienteering.org).