

## **IOF Event Advisers Clinic 18<sup>th</sup> and 19<sup>th</sup> March 2016**

- **Venue :**
  - **Danhostel Hillerød Vandrerhjem, Lejrskolevej 4, Hillerød, Denmark**
- **Possible to combine EA Clinic participation with participation in the Danish 3 day event Danish Spring**
- **This may be the only IOF Event FootO Advisers Clinic in 2016**

### **Target group**

The IOF Foot Orienteering Commission and Danish Orienteering Federation welcome you to an IOF Event Advisers Clinic in Denmark. Attendance at a clinic such as this is a key requirement for accreditation as an IOF Event Adviser. We expect participants to have some experience as event director, event controller, course planner or course controller in national events. But first of all we expect you to be interested in giving your contribution to preserve and enhance the quality of our events.

The clinic language is English.

### **Programme**

#### **Friday , 18<sup>th</sup> March 2016**

##### **Timetable**

17:00 – 17:30	Registration
17:30 – 19:00	Introductions and programme IOF structure IOF events, type of races and their criteria
19:00 – 20:45	Dinner
20:45 – 22:00	Butterfly exercise Leibnitz convention, Orienteering as a “public sport” IOF event adviser system

## Saturday , 19<sup>th</sup> March 2016

### Timetable

07:30 – 08:00	Breakfast
08:00 – 11:30	The work of an event adviser Punching exercises Competition Rules – part 1: Overview Competition Rules – part 2: WRE Specialities IOF World Ranking scheme Fair control settings and control descriptions  Urban and park orienteering IOF jury system Complaint and Protest example Review of Fair Control Setting: Controlling exercise
11:30 – 15:00	Participation, Danish Spring, Middle Distance
15:00 – 19:00	Jury Cases, group work Useful documents Becoming licensed Conclusions and feedback
19:00 -	Dinner and wrap up

### Course leaders

Áron Less and Unni Strand Karlsen, IOF Foot Orienteering Commission

### Registration and Fees

Registration should be through IOF Member Federations by e-mail to Finn Blom Christensen at: [finn.blom@adr.dk](mailto:finn.blom@adr.dk). Please use the registration form that is available on the IOF Webpage.

The registration should include the following information for each participant:

- Name
- Country
- E-mail address
- Mobile phone number
- Summary of event organising experience (course setting, event director etc.)
- Participant in the Danish Spring Middle Distance 19<sup>th</sup> March 2016 (Y/N)
  - If we have this information, we will coordinate start times for EA Clinic participants with the organiser of the Danish Spring

#### *Registration deadlines*

*Deadline 1: With accommodation booking: 1<sup>st</sup> December 2015.*

*Deadline 2: Without accommodation booking: 10<sup>th</sup> March 2016.*

**The participation fee is DKK 1250 equivalent to 170 EURO.** The amount must be paid at the time of registration to Danish Orienteering Federation :

Bank account :

SparNord, reg. no. 9385  
account no. 1465756639

IBAN no.:

DK9890151465756639

BIC/SWIFT CODE:

SPNODK22

Please indicate "EA Clinic" when paying – and if possible the names of the participants covered by the payment.

The registration fee covers course participation and meals during the clinic (excluding lunch, that can be purchased in the event arena). *Accommodation is NOT included in the registration fee.*

## Accommodation

It is possible to book accommodation in Danhostel Hillerød Vandrerhjem, where the Clinic is held.

You can choose to book accommodation as part of a package along with registration deadline 1 (option 1) or you can book your own accommodation (option 2). There is no requirement to stay in Danhostel Hillerød Vandrerhjem during the clinic.

*Option 1: (Available until Deadline 1, 1<sup>st</sup> December 2015)*

When using Option 1, your accommodation is guaranteed. The prices are as follows:

Single room with private bath and toilet:	556 DKK (75 EURO) per night
Two persons in double room with private bath and toilet:	587 DKK (80 EURO) per room per night

You can rent linen and towels for DKK 80 (11 EURO).

At the same time as registration, for each person who wants accommodation booked, the following information should be sent by e-mail to Finn Blom Christensen: ([finn.blom@adr.dk](mailto:finn.blom@adr.dk))

- Name of person who wants accommodation booked
- Number of nights ("One" for Friday -> Saturday, "Two" for Friday -> Sunday")
- If linen and towel rental is required
- If single room or shared double room is required. In the latter case, the name of the other person in the room should be indicated

Payment for accommodation should be made in full to the same account as above at the same time as the e-mail is sent.

*Option 2: (Available as long as Danhostel Hillerød Vandrerhjem is not sold out)*

You can book accommodation yourself directly with Danhostel Hillerød Vandrerhjem.

Booking is made on the web page of Danhostel Hillerød Vandrerhjem <http://hillerodhostel.dk>.

The price will be the price shown in the booking system. The prices mentioned above for Option 1 only applies to Option 1. When using this Option 2, the room is not guaranteed. Hence, you

will have to find alternative accommodation if Danhostel Hillerød Vandrerhjem is sold out, when you attempt to book.

## **Danish Spring 2016**

The Danish Spring is one of Denmark's largest international orienteering events with Sprint Friday Afternoon, Middle Distance on Saturday and Long Distance on Sunday. It is possible to attend the EA Clinic and still participate in all three races. If you want to participate, you should register yourself independently of your EA Clinic registration See [www.danishspring.dk](http://www.danishspring.dk).

## **Questions**

Questions about the contents of the clinic: Unni Strand Karlsen, [tar-kar@outlook.com](mailto:tar-kar@outlook.com)

Questions about practical arrangements: Finn Blom Christensen, [finn.blom@adr.dk](mailto:finn.blom@adr.dk)

The IOF Foot Orienteering Commission and Danish Orienteering Federation welcomes you to the Event Advisers Clinic in Denmark!